

**PROSPECTUS  
AND  
APPLICATION FORM**

**FOR**

**ADMISSION TO D.PHARM COURSE  
IN THE FOLLOWING CHRISTIAN  
MINORITY INSTITUTIONS  
2021 -2022**

- 1. CARITAS COLLEGE OF PHARMACY – KOTTAYAM**
- 2. ST. JOSEPH'S COLLEGE OF PHARMACY - CHERTHALA**

**PROSPECTUS FOR ADMISSION TO D.PHARM COURSE IN  
CHRISTIAN MINORITY INSTITUTIONS FOR THE ACADEMIC YEAR 2021-2022**

**I. INTRODUCTION**

**1.1** This prospectus relates to admission to D.Pharm course in Caritas College of Pharmacy, Kottayam and St. Joseph's College of Pharmacy, Cherthala.

**1.2** The Name, Address, Code of Colleges and their intake are given below.

<b>S.No.</b>	<b>Name &amp; Address of College</b>	<b>College Code</b>	<b>Intake</b>
1.	Caritas College of Pharmacy, Thellakom, Kottayam-686 630	<b>CCP</b>	<b>60</b>
2.	St. Joseph's College of Pharmacy, Muttam, Cherthala -688 524	<b>SJCP</b>	<b>60</b>

**1.3** This prospectus contains rules and conditions of Admission to D.Pharm course for the Academic year 2021-2022 in the above said institutions.

**1.4.** This prospectus is subject to modification /deletion as may be deemed necessary by the said institutions and also subject to further orders if any passed by courts of law.

**1.5** Each College has its own policies of reservations which are separately explained in the respective pages (Annexure –I & II) relating to each college.

**II. ELIGIBILITY FOR ADMISSION**

**2.1 NATIONALITY**

Candidates must be citizens of India/Children or dependents of Non Resident Indians.

**2.2 ACADEMIC:**

Candidates who have passed Higher Secondary Examination, Kerala or Examinations recognized as equivalent thereto, with Physics, Chemistry and Biology/ Mathematics are eligible.

Or

An equivalent examination approved by the Pharmacy Council of India for admission to D.Pharm.

Rounding off of the percentage of marks to the nearest whole number is not permitted.

Candidates who have passed their qualifying examinations from the states other than Kerala shall produce the certificate of recognition and equivalence of qualifying examination.

**2.3 AGE :**

The applicant should have completed 17 years of age.Upper age limit is 35 as on 31/12/2021.But for the management quota seats of D.Pharm course maximum age limit is exempted.

### **III . HOW TO APPLY**

3.1 a)The common prospectus along with application form can be obtained directly from any of the above said two college offices on payment of Rs. 500/-

or

b) by sending a request along with a D.D. for Rs.550/- drawn in favor of the Director/Principal of any of the member colleges.

or

c)Application forms can also be obtained from following branches of South Indian Bank (SIB) by payment of Rs.500/-

SIB Branches:

1. SIB, Thellakom – Kottayam, Near Caritas Hospital
2. SIB, Cherthala – Near Manorama Junction

Or

d)It can be downloaded from the respective college websites.(<https://caritascollege.edu.in> or <https://stjosephdpharm.com>).Application fee can be paid online and duly filled applications should be send to the respective along with the application fee receipt.

3.2 The application shall be submitted as detailed below.

- a) One single application is sufficient for all colleges.
- b) The candidate should indicate the order of preference of the college for admission in the specific format provided in the application form.
- c) Completed applications should be submitted to the respective college of first choice either by Registered post or by hand. Applicants shall obtain acknowledgement from the respective college office, if the application is submitted in person.
- d) Candidate who wish to apply to Reserved seats in Community Quota may do so on the basis of the reservation policy of each college as provided in the Annexures I&II of the respective Colleges, by marking in the space provided in the application form (copies of relevant documents to prove eligibility to reservation as mentioned in the prospectus have to be attached).
- e) Applications submitted should be complete in all aspects. The candidate should fill all the items in the application form in his/her own handwriting.

3.3 **Documents to be submitted along with the application form:-**

1. Copy of the SSLC Certificate (Self attested) to prove date of birth.
2. Copy of P.D.C./XII /VHSE Mark Cards (Self attested).
3. Copy of Character and Conduct Certificate (Self attested).
4. In cases where the candidate claims any sort of reservation/preference, provided for each college - Documents to prove such claims as described in Annexure – I/II by each college.
- 5\*. A medical fitness certificate showing suitability to undergo the course. (\*submit it only at the time of Admission)

**Note: Candidates are instructed not to enclose any original certificate along with the application.**

Applications not accompanied by documents in proof of claims their in, is liable to be summarily rejected without further intimation. Documents/Certificates furnished after submission of the application will not be entertained under any circumstances.

No opportunity will be given to incorporate any details or document after the submission of the application. Late and incomplete applications will be rejected.

#### **IV PROCEDURE FOR SELECTION.**

- 4.1** Selection will be based on the rank list prepared on the basis of marks obtained in Physics and Chemistry in the Second year of the qualifying examination. If there is a tie, marks obtained in Chemistry will be considered, if there is still a tie, marks obtained in English will be considered, if there is still a tie, the candidate with higher age on the date of counseling will be considered.
- 4.2 Percentage of seats set apart under various heads**  
Details of seat allocation under various categories in the respective colleges are mentioned in the Annexure – I / II of this prospectus.
- 4.3** Furnishing false information or particulars would result in the forfeiture of admission to the course. In addition; it will invite the relevant provisions of the criminal law of the land.
- 4.4** After scrutiny of applications, merit list of the different categories will be published on the notice boards of the member colleges.
- 4.5** Admission will be on the basis of a counselling based on the preferential options of candidates to the seats available in each institution. The venue of counselling will be at individual institutions on a fixed date and time as decided in a common platform.

#### **V. ADMISSION**

- 5.1** For genuine reasons, respective managements will have the right to deny admission to any candidate even if otherwise eligible.
- 5.2** No marks will be allotted for interview.
- 5.3** Selected candidates shall take admission at the appointed time and date in the college concerned after paying the Tuition fee, Caution Deposit and Stationery fee, failing which the offer of admission will be cancelled.

#### **VI. REFUND OF FEES.**

If an admitted candidate leaves the college after the closing date of admission, the candidate has to pay liquidated damages to the tune of full fee of the course. TC and other Certificates will be issued only after clearing all the dues.

## **VII. IMPORTANT DATES**

- |     |  |                     |
|-----|--|---------------------|
| 7.1 | Issue of application forms begins on     | : 01/08/2021        |
| 7.2 | Last date issue of application           | : 31/09/2021        |
| 7.3 | Last date for submission of application  | : 31/09/2021        |
| 7.4 | Date of Publication of merit list        | : 10/10/2021        |
| 7.5 | Date of admission of selected candidates | : 15/10/2021        |
| 7.6 | Last date of payment of tuition fee      | : 15/10/2021        |
| 7.7 | Date of commencement of classes          | : Will be informed. |
| 7.8 | Closing date of admission                | : 31/10/2021        |

## **VIII. CODE OF CONDUCT**

- 8.1 Every student is required to adhere strictly to the code of conduct of the institution where the candidate has taken admission.

## **IX. CAUTION**

### **PROHIBITION OF RAGGING.**

Ragging / any type of misconduct towards any students either in the college campus or outside will be considered as a criminal offence and will be immediately reported to the police. Perpetrators will not be permitted to continue their study.

Every student shall at the time of admission furnish a character certificate from the institute where from he/she has passed the qualifying examination/the course last attended. Such a Certificate should mention the status of his/ her behavioral pattern especially in terms as to whether he/ she had displayed persistent violent, or aggressive behavior or any desire to harm others.

**ANNEXURE - I**  
**CARITAS COLLEGE OF PHARMACY**  
**(A Christian Minority Educational Institution)**

Caritas college of pharmacy is attached to the Caritas Hospital, Thellakom P.O., Kottayam (A Registered charitable trust)- owned and managed by The Catholic Archdiocese of Kottayam. This College established in 1981, with an intention to create professionally qualified, technically competent, spiritually matured, psychologically integrated and socially acceptable pharmacists with professional ethics, good human values and national outlook. This is the second private pharmacy college in the state and the first institution in the state of its kind ventured/started to provide computer education to the students along with their academic curriculum. Ample opportunity is provided to students to exhibit their talents in cultural events and make them more self confident and interactive. We are very proud of our students being well settled all over the world and almost all practicing the profession in Govt. or in the private sector .In Kerala many medical shops are owned by our students.

The two-year D.Pharm course at our college is approved by the Pharmacy Council of India (Annexure-3 of Item No:8(1-898) 112<sup>th</sup> CC Meeting (10.6.2021) 220/ KL-51/2021-2022). The Board of D.Pharm Examinations under the Directorate of Medical Education (D.M.E.), Govt. of Kerala, conducts the examinations for D.Pharm and the same authority shall grant the certificate of passing.

Year of Establishment	1981
Postal Address	Caritas College of Pharmacy Thellakom P.O. Kottayam-686 630
Name of Management	Caritas Hospital Trust
Name of Director	Rev.Dr.Binu Kunnath
Name of Principal	Dr. Sajan Jose
Contact Person	Dr. Sajan Jose
Nature of Institution	Christian Minority
Contact Phone No.	0481-2960638, 9447318505 ,9495545957, 9447600750
Fax	0481-2790418
Email:	<a href="mailto:caritascollegeofpharmacy@gmail.com">caritascollegeofpharmacy@gmail.com</a> <a href="mailto:info@caritascollege.edu.in">info@caritascollege.edu.in</a> <a href="https://caritascollege.edu.in">https://caritascollege.edu.in</a>
Total No. of seats	<b>60</b> <b>Open Merit - 30</b> <b>Community - 30</b> Syro-Malabar Catholics 9 Kottayam Diocese 9 Any Christian Community 7 Nuns from religious congregations 2 Dalit catholics 2 Latin Catholic 1
Annual Tuition Fee Caution Deposit Admission Fee Stationary Fee	<b>Rs.40,000/-</b> <b>Rs.5,000/-</b> <b>Rs.1,000/-</b> <b>Rs.500/-</b>
Affiliated Board	Board of D.Pharm Examinations Directorate of Medical Education, Govt. of Kerala Medical College P.O., Thiruvananthapuram.
Hostel Facilities	Available
Distance from the nearest Railhead	3 KM ((Ettumanoor)
Distance from nearest bus stand	3 KM (Ettumanoor)

- Note:
- Open merit seats are open to all applicants.
  - Unfilled seats in the Syro- Malabar seats will be reverted to Any Christian community quota
  - Unfilled seats in Kottayam Diocese quota will be reverted to Any Christian community seats
  - 2 seats are reserved for Dalit Catholics and 1 seat for Latin Catholics. Unfilled seats will be reverted to Any Christian community quota.
  - 2 seats are reserved for Nuns from religious congregation. Unfilled seats will be reverted to “Any Christian community” quota.
  - Unfilled community seats will be reverted to Open merit seats.
- \* (Letter from the respective parish priest shall be produced along with application to prove the claim for community merit seats. Such a letter should state the complete address and Phone Number of the Parish and Name of the Diocese)**

**ANNEXURE - II**

**ST.JOSEPH'S COLLEGE OF PHARMACY**

**(A Christian Minority Educational Institution)**

St. Joseph's College of Pharmacy is a unit of the Nirmala Province of Medical Sisters of St. Joseph (Dharmagiri) Aluva. The college is registered under the Dharmagiri St. Joseph's Hospital Trust, Muttom, Cherthala as a charitable trust. The congregation of Medical Sisters of St. Joseph is dedicated to the healing ministry and allied medical education aiming the uplift of the suffering humanity. St. Joseph's College of Pharmacy is a minority institution and is established in the year 2002 and the students have been achieving good results. The college is offering courses D.Pharm, B.Pharm, M.Pharm and Pharm.D.

D.Pharm course is of two years duration, approved by the Government of Kerala and the Pharmacy Council of India (322 EC KL-37 2020-2021). The examinations are conducted by the Board of D.Pharm Examinations of Directorate of Medical Education of Govt. of Kerala. The Diploma Certificate is issued by the same authority and after receiving the Diploma in Pharmacy, students can register their name with the State Pharmacy Council as registered Pharmacists.



Year of Establishment	2002
Postal Address	St.Joseph's College of Pharmacy Muttom, Cherthala, Alapuzha Dist Pin – 688524
Name of Management	Dharmagiri St.Joseph's Hospital Trust
Name of the Manager	Rev.Sr.Miriam MSJ – Chairperson of the Trust
Name of Principal	Sr.Reenimol M.R (Sr.Gifty MSJ)
Contact Person	Sr.Tesline MSJ
Nature of Institution	Christian Minority
Contact Phone No.	0478- 2820279 ,9074836442, 8606673068
Email:	<a href="mailto:stjosephdpharm@gmail.com">stjosephdpharm@gmail.com</a>
Total No. of seats	<b>60</b>
	<b>Open Merit</b> - <b>30</b> <b>Any Christian Community</b> - <b>23</b> <b>Latin Catholics</b> - <b>1</b> <b>Dalit Catholics</b> - <b>2</b> <b>Candidates from parishes under</b> <b>St. Mary's Forane Church, Cherthala</b> - <b>2</b>  <b>Nuns from Religious congregations</b> - <b>2</b>
Annual Tuition Fee	<b>Rs.40,000/-</b>
Admission fee	<b>Rs.1,000/-</b>
Caution Deposit	<b>Rs.5,000/-</b>
Stationary fee	<b>Rs.500/-</b>
Affiliated Board	Board of D.Pharm Examinations Directorate of Medical Education, Govt. of Kerala Medical College P.O., Thiruvananthapuram.
Hostel Facilities	Girls – Provided      Boys – Arranged
Distance from the nearest Railhead	1 ½ Kms (Cherthala)
Distance from nearest bus stand	1 ½ Kms (Cherthala)

**Note:**

- \* a) Open merit seats are open to all applicants.
- \* b) Community merit seats are open to candidates from all Christian communities
- \* c) 2 seats are reserved for Dalit Catholics and 1 seat for Latin Catholics. Unfilled seats in each of the above quota, will be reverted to any Community quota.
- \* **(Letter from the respective parish priest shall be produced along with application form to prove the claim. Such a letter should state the complete address and Phone Number of parish and Name of the Diocese)**

App. No.

**Christian Minority Self Financing**  
**Pharmacy Colleges of Kerala**  
**APPLICATION FOR ADMISSION TO D.PHARM COURSE**

1. Name of Applicant :
2. Sex (Please state Male or Female) :
3. Marital Status (Married/Unmarried) :
4. Nationality & State of Domicile :
5. Religion and Caste :
6. Date of Birth (In figures and in words) :
7. Address of the applicant with District and Pincode :

8. Phone Number with Code :

9. E mail. Address :

10. Name, Address and Occupation of Parent /  
Guardian :

11. Order of preference of college for admission :  
(Please write the college code: refer prospectus page no. 1 Clause 1.2)

1.	2.
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12. Claims for reservation under any category (Refer Annexure I , II, of the Prospectus for details. Relevant certificates to be attached) (Please Tick-✓ in the cell of the categories in which you claim reservation)

1. Syro- Malabar	2. Archdiocese of Kottayam	3. Parishes under St.Mary's Forane Church,Muttom	4. Nuns from Religious Congregation
5. Latin Catholics	6. Dalit Catholics (Syro- Malabar)	7.Dalit Catholics	8. Other Christian Community

**13. Details of qualifying examination**

- a) Name of the Examination :
- b) Name of Institution and place where studied :
- c) Period of study :
- d) Name of University/Board :
- e) Register Number, Month and Year of passing :
- f) No. of attempts taken :

**14. MARKS OBTAINED IN QUALIFYING EXAMINATION**

<b>Subject</b>	<b>Minimum for pass</b>	<b>Maximum Marks</b>	<b>Marks Obtained</b>	<b>Percentage</b>
<b>Physics (Second Year)</b>				
<b>Chemistry (Second Year)</b>				
<b>Total of Physics and Chemistry (Second Year)</b>				
<b>English (Second Year)</b>				

**Declaration**

I solemnly and sincerely affirm that the statements made and information furnished in this application form is true. Should it ever be found that any information furnished is untrue in material particulars, I realize that I am liable to criminal prosecution and I also agree to forgo the seat.

Place:

Date :

Name & Signature of the Applicant

I hereby undertake that in case the applicant is admitted for the D.Pharm Course, I shall be responsible for the payment of fees and also see that the applicant abides by the rules and regulations of the Institution.

Place:

Date :

Name & Signature of the Parent or Guardian

***NOTE: If any of the documents mentioned in clause 3.3 of prospectus is not attached and if completed application does not reach the college office by the date stipulated in the prospectus, your application will be rejected.***